

WATER OBSERVING TECHNOLOGY FORUM

Water Observing Technology Forum Exhibitor Packet

Dear Exhibitor,

Thank you for registering for an exhibitor booth at the 2024 Water Observing Technology Forum. This will be a great opportunity for you to share your technology with the wider community. Enclosed in this packet is any information you will need to prepare for the Industry Showcase on the third day of the conference on April 25th.

Enclosed in this packet is parking information, booth specs and shipping details.

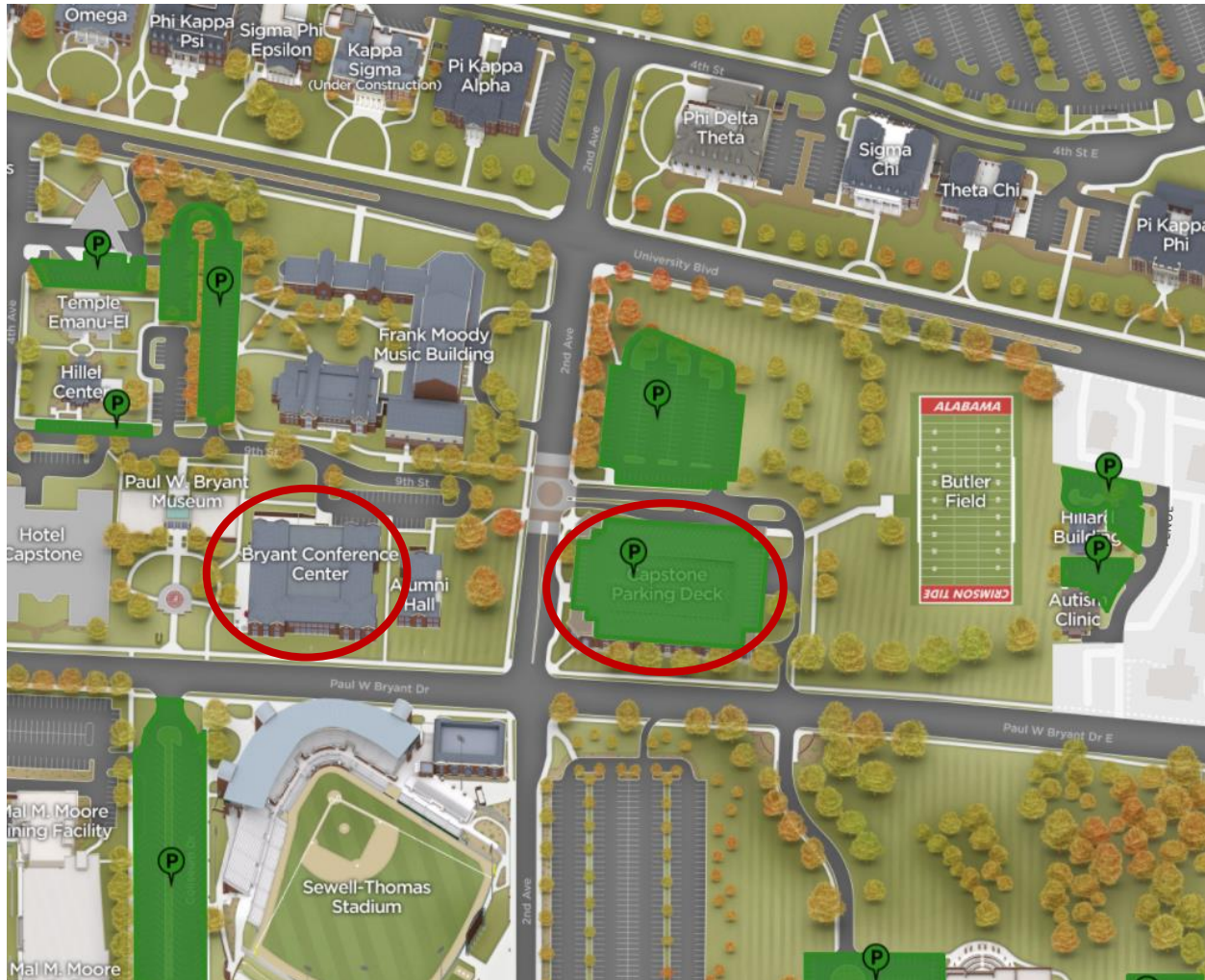
Please let us know if there is anything we can do to assist in the lead up to the event or while you are in Tuscaloosa. If you have any questions or concerns please contact our Events Coordinator, Meredith Marsh at, mmarsh1@ua.edu.

Sincerely,

The Organizing Committee

Parking and Exhibitor Check-in Location

During the entirety of the conference, you will be able to park in the Capstone Parking Deck, just a two minute walk from the Bryant Conference Center, please see the map below. Once you arrive in the Bryant Conference Center, please come to the registration desk to check-in.



Standard Booth Configuration

Each standard 8x10 booth will include the following:

- A 6ft table (skirted)
- 2 chairs, please let us know if you require more
- Power access
- Wifi: There is a wifi network available at the Bryant Conference Center that you will be able to connect to.



Exhibitor Move In

Exhibitor move in will be available from 7:00am to 8:20am on the morning of Thursday April 25th. Set up should be completed by the opening remarks of day 3 at 8:30am. Please let us know if this will not work for you.

Exhibitor Hours

Thursday, April 25 11:00am – 5:00pm

We understand that other conference activities will be running during this time but we do expect that someone will be manning your exhibitor booth for at least 2 hours of this window. We would encourage you to bring a piece of paper to display the hours at which you will be at your table.

Exhibitor Move Out

All equipment must be removed from the Bryant Conference Centre by 6pm on April 25th.

Shipping

You are able to ship any equipment you need for the booth to the Bryant Conference Center ahead of the event. This may arrive no earlier than April 16th. Mailing address below:

ATTN: Kaitlyn Ramsey
Bryant Conference Center
240 Paul W. Bryant Drive
Tuscaloosa, AL 35401